



Request Form to Change the Teaching of a Course

1. To the dean of the Faculty of

Major..... would like to change a course as follows:

- Undergraduate, Postgraduate, Ph.D. According to the Registration Handbook 1st Semester, 2nd Semester, Summer (Full time) Academic Year, 1st Trimester, 2nd Trimester, 3rd Trimester (Part time) Academic Year.

As per the following details:

1.1 Course Code, Total Credit, 1.2 Course title (Thai/English), 1.3 Section, Change the number of Students in the section to, Change the room number of the section to, 1.4 Change an Instructor Code to, 1.5 Change the student's program/Add Student ID, 1.6 For the following reason(s), 1.7 Recommendation of student's academic advisor, 1.8 Recommendation of Dean of the Faculty (student affiliation)

For the scheduling division, () The process is completed, () Other, Signature

2 Recommendation of Instructor, Signature, Recommendation of Head of Department, Signature, Recommendation of Dean of the Faculty (course affiliation), Signature

3 Record of Scheduling Division, Signature

4 The order by Vice President for Academic Affairs, () Approved, () Not Approved, () Other, Signature, Vice President for Academic Affairs

Remarks : The Change the Teaching of a Course Request can be used only for one course.